



Department of Health and Human Services  
Licensing and Regulatory Services  
41 Anthony Avenue  
11 State House Station  
Augusta, Maine 04333-0011  
Tel. (207) 287-9300; Fax (207) 287-9307  
Toll Free (800) 791-4080; TTY (800) 606-0215

**MEMO TO: PERSONS LICENSED TO OPERATED OR INTERESTED IN OPERATING;  
CHILDREN'S CHILD CARE FACILITIES  
NURSERY SCHOOL**

**FROM: COMMUNITY SERVICES PROGRAMS**

Most municipalities have instituted new ordinances or have begun enforcing existing ones regarding the operation of day care facilities, nursery school or child caring facilities. The ordinances are usually in the area of zoning and could have an effect upon the operation of these types of facilities in the community where you reside.

The Child Care Licensing Unit requires that you provide documentation, where required by local code authorities, that the building and grounds are in compliance with zoning laws, building, plumbing, sanitation, electrical and other ordinances of the municipality in which the site is located.

It is recommended that providers check with their local municipal office to determine the need for a license, permit or special exception to operate the type of facility that they may be interested in operating or may already be operating. This will help prevent conflicts between local and state regulations. Thank you for your expected cooperation.